1. Call Meeting to Order / Roll Call

2. Declaration of Pecuniary Interest and the General Nature Thereof

3. Approval of Agenda
   3.1 Approval of Agenda

4. Adoption of Minutes
   4.1 Adoption of Minutes

5. Petitions and Delegations

6. Business Arising From Minutes

7. Mayor's Report

8. Reports from Committees and Municipal Officers
   8.1 2018 Road Projects - Substantial Performance of the Contracts
   8.2 Fire Department Monthly Report for October 2018
   8.3 Liz McCafferty Park project update

9. Correspondence

10. Resolutions

11. By-Laws
   11.1 By-Law #2018-33; Being a By-Law to arroint a Municipal By-Law Enforcement Officer to deal with emerging issues to enforce the Municipal By-Laws of the Town of Smooth Rock Falls
11.2 By-Law #2018-34; Being a By-Law to authorize the execution of an agreement with her Majesty the Queen in the right of Province of Ontario as represented by the Ministry of Transportation for winter maintenance on connecting link

12. Other Business

12.1 Fednor Funding

12.2 Municipal Council considerations regarding cannabis retail within municipal boundaries

13. Announcements

14. Closed Session

14.1 Move into Closed

14.1.1 Council move into Closed Session

14.2 Adoption of Closed Session Minutes

14.3 A proposed or pending acquisition or disposition of land by the municipality or local board as per section 239 (2) (c) of the Municipal Act 2001.

14.4 Meeting for the purpose of educating or training the members as per section 239 (3.1) of the Municipal Act 2001.

14.5 Meeting Reconvene

14.5.1 Council meeting reconvene

15. Adjournment

15.1 Adjournment
Town of Smooth Rock Falls

RE: Adoption of Minutes

DESCRIPTION
Adoption of Minutes

RECOMMENDATION
the minutes of the October 1st, 2018 regular Council meeting, the October 15th, 2018 Committee of the Whole Council meeting and the October 19th, 2018 Special Council meeting be adopted as circulated.

Department Manager: 

Finance Manager: 

City Manager: 

CAO RECOMMENDATION: _X_ YES _____ NO

Comments: be added to agenda
# CORPORATION OF THE TOWN OF SMOOTH ROCK FALLS
## MEETING MINUTES

### Meeting: REGULAR COUNCIL

**Date of Meeting:** October 1, 2018  
**6:00 PM**  
**Location:** Council Chambers

### Roll Call

<table>
<thead>
<tr>
<th>Council</th>
<th>Name</th>
<th>Present</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mayor</td>
<td>Michel Arseneault</td>
<td>X</td>
</tr>
<tr>
<td>Councillor</td>
<td>Daniel Alie</td>
<td>X</td>
</tr>
<tr>
<td>Councillor</td>
<td>Marc Blais</td>
<td>X</td>
</tr>
<tr>
<td>Councillor</td>
<td>Joanne Landry</td>
<td>X</td>
</tr>
<tr>
<td>Councillor</td>
<td>Sue Perras</td>
<td>X</td>
</tr>
<tr>
<td>Staff</td>
<td>CAO Luc Denault</td>
<td>X</td>
</tr>
<tr>
<td>Clerk</td>
<td>Véronique Dion</td>
<td>X</td>
</tr>
<tr>
<td>Treasurer</td>
<td>Yvan Marchand</td>
<td>X</td>
</tr>
<tr>
<td>Public Works/Fire Chief</td>
<td>Kevin Lebarron</td>
<td></td>
</tr>
<tr>
<td>Corp. Serv. Coordinator</td>
<td>Johanna Berube</td>
<td>X</td>
</tr>
<tr>
<td>Protective Services</td>
<td>Sean Cairns</td>
<td>X</td>
</tr>
<tr>
<td>EDO</td>
<td>Remi Desbiens</td>
<td>X</td>
</tr>
</tbody>
</table>

### Declaration of Pecuniary Interests

<table>
<thead>
<tr>
<th>Who</th>
<th>Item #</th>
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</thead>
</table>

### Meeting Minutes

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Discussion Points Issue Raised Decisions Made</th>
<th>Action Item</th>
<th>Owner</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.</td>
<td>Approval of Agenda</td>
<td></td>
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<tr>
<td></td>
<td>Resolution #2018-247</td>
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<td></td>
<td>Moved By: Marc Blais</td>
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<td></td>
<td>Seconded By: Joanne Landry</td>
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<tr>
<td></td>
<td>BE IT RESOLVED THAT the agenda be</td>
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<td></td>
<td>adopted as circulated</td>
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<td></td>
<td>CARRIED</td>
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<tr>
<td>4.</td>
<td>Adoption of Minutes</td>
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<tr>
<td></td>
<td>Resolution #2018-248</td>
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<tr>
<td></td>
<td>Moved By: Sue Perras</td>
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<td></td>
<td>Seconded By: Marc Blais</td>
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<tr>
<td></td>
<td>BE IT RESOLVED THAT the minutes of the</td>
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<tr>
<td></td>
<td>Regular Council meeting of September 4th, 2018</td>
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</table>
and the Committee of the Whole/Council meeting of September 17th, 2018 be adopted as circulated.  

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<table>
<thead>
<tr>
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<tbody>
<tr>
<td>5.</td>
<td>Petitions and Delegations</td>
</tr>
<tr>
<td>5.1</td>
<td>Presentation from Mr. Patrick Roberts regarding Northern Special Star Soccer Club</td>
</tr>
<tr>
<td>Resolution #2018-249</td>
<td>Moved By: Marc Blais Seconded By: Sue Perras</td>
</tr>
<tr>
<td></td>
<td>BE IT RESOLVED THAT the presentation from Mr. Patrick Roberts regarding Northern Special Star Soccer Club be received.</td>
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<td>CARRIED</td>
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<tbody>
<tr>
<td>6.</td>
<td>Business Arising From Minutes</td>
</tr>
<tr>
<td>6.1</td>
<td>Hall rental fees policy review</td>
</tr>
<tr>
<td>Resolution #2018-250</td>
<td>Moved By: Daniel Alie Seconded By: Joanne Landry</td>
</tr>
<tr>
<td></td>
<td>BE IT RESOLVED THAT Council review and discuss the current hall rental fees policy AND FURTHER THAT administration brings back an amended policy to council for approval.</td>
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<td>CARRIED</td>
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<tbody>
<tr>
<td>7.</td>
<td>Mayor's Report</td>
</tr>
<tr>
<td>8.</td>
<td>Reports from Committees and Municipal Officers</td>
</tr>
<tr>
<td>8.1</td>
<td>Protective Services Manager Report for September 2018</td>
</tr>
<tr>
<td>Resolution #2018-251</td>
<td>Moved By: Dan Alie Seconded By: Marc Blais</td>
</tr>
<tr>
<td></td>
<td>BE IT RESOLVED THAT the Protective Services Manager Report for September 2018 be received.</td>
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<td>CARRIED</td>
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<tr>
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<tbody>
<tr>
<td>8.2</td>
<td>Fire Department Monthly Reports for August &amp; September 2018</td>
</tr>
<tr>
<td>Resolution #2018-252</td>
<td>Moved By: Marc Blais</td>
</tr>
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<tr>
<td>8.3</td>
<td><strong>Update on road projects</strong></td>
</tr>
<tr>
<td></td>
<td><strong>Resolution #2018-253</strong></td>
</tr>
<tr>
<td></td>
<td><strong>Moved By: Marc Blais</strong></td>
</tr>
<tr>
<td></td>
<td><strong>Seconded By:</strong></td>
</tr>
<tr>
<td></td>
<td><strong>BE IT RESOLVED THAT</strong> Council accepts the verbal update on Ross Road water main and Highway 634 culvert replacement projects. CARRIED</td>
</tr>
</tbody>
</table>

| 9.  | **Correspondence**                                                                         |
| 9.1 | **Invitation to the Cochrane Board of Trade annual general meeting and dinner**            |
|     | **Resolution #2018-254**                                                                    |
|     | **Moved By: Daniel Alie**                                                                   |
|     | **Seconded By: Marc Blais**                                                                 |
|     | **BE IT RESOLVED THAT** the following attend the Cochrane Board of Trade annual general meeting and dinner on behalf of the Town of Smooth Rock Falls. Michel Arseneault and Luc Denault CARRIED |

| 10. | **Resolutions**                                                                            |
| 10.1| **Appointment of Division Registrar**                                                       |
|     | **Resolution #2018-255**                                                                   |
|     | **Moved By: Daniel Alie**                                                                  |
|     | **Seconded By: Joanne Landry**                                                             |
|     | **BE IT RESOLVED THAT** the Council of the Town of Smooth Rock Falls appoint the following additional person with respect to the Vital Statistics Act, effective as of October 1st, 2018. Johanna Bérube CARRIED |

| 10.2| **Request for support from the Township of South Glengarry regarding Paramedics as Essential** |

---

**Seconded By: Sue Perras**

**BE IT RESOLVED THAT** Council accepts the Fire Department monthly reports for August & September 2018. CARRIED
<table>
<thead>
<tr>
<th>Service</th>
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<tbody>
<tr>
<td><strong>Resolution #2018-256</strong></td>
</tr>
</tbody>
</table>
| Moved By: Sue Perras  
Seconded By: Daniel Alie |
| **WHEREAS** Paramedic Services in Ontario are not considered an Essential Service like Fire and Police services;  
**AND WHEREAS** Paramedic Services across Ontario operate under The Ambulance Services Collective Bargaining Act, 2001, allowing a reduction in paramedic services to 75% (The Essential Services Act).  
**THEREFORE, BE IT RESOLVED THAT** the Town of Smooth Rock Falls petition the Province of Ontario to list Paramedic Services as a full Essential Service; |
| CARRIED |

11. **By-Laws**

11.1 | By-Law #2018-30; Being a By-Law to enter into an agreement with the Smooth Rock Falls Curling Club |
| Resolution #2018-257 |
| Moved By: Joanne Landry  
Seconded By: Sue Perras |
| **BE IT RESOLVED THAT** By-Law #2018-30; Being a By-Law to enter into an agreement with the Smooth Rock Falls Curling Club be given a first and second and a third and final reading and hereby passed this 1st day of October, 2018. |
| CARRIED |

11.2 | Fire Dispatch Service Agreement |
| Resolution #2018-258 |
| Moved By: Marc Blais  
Seconded By: Daniel Alie |
<p>| <strong>BE IT RESOLVED THAT</strong> By-Law #2018-29; Being a By-Law to authorize the execution of an agreement between the Corporation of the Town of Smooth Rock Falls and Northern Communication Services Inc. be given a first and second and third and final reading and hereby passed this 1st day of October, 2018. |
| CARRIED |</p>
<table>
<thead>
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<tbody>
<tr>
<td>12.</td>
<td>Other Business</td>
</tr>
<tr>
<td>12.1</td>
<td>AODA Compliance</td>
</tr>
<tr>
<td><strong>Resolution #2018-259</strong></td>
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<tr>
<td>Moved By: Dan Alie</td>
<td>Seconded By: Sue Perras</td>
</tr>
<tr>
<td><strong>BE IT RESOLVED THAT</strong> Council approve the attached accessibility policy.</td>
<td><strong>CARRIED</strong></td>
</tr>
<tr>
<td>13.</td>
<td>Announcements</td>
</tr>
<tr>
<td>14.</td>
<td>Closed Session</td>
</tr>
<tr>
<td>15.</td>
<td>Adjournment</td>
</tr>
<tr>
<td><strong>Resolution #2018-260</strong></td>
<td></td>
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<tr>
<td>Moved By: Marc Blais</td>
<td>Seconded By: Joanne Landry</td>
</tr>
<tr>
<td><strong>BE IT RESOLVED THAT</strong> this meeting adjourn at 7:49p.m.</td>
<td><strong>CARRIED</strong></td>
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</table>

**APPROVED**

Mayor

Clerk
### Roll Call

<table>
<thead>
<tr>
<th>Roll Call</th>
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<td>Council</td>
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<tr>
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</tr>
<tr>
<td>Councillor</td>
<td>Daniel Alie X</td>
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<tr>
<td>Councillor</td>
<td>Marc Blais X</td>
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<td>Councillor</td>
<td>Joanne Landry</td>
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<td>Sue Perras X</td>
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<td>Staff</td>
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<td>CAO</td>
<td>Luc Denault X</td>
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<td>Véronique Dion X</td>
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<td>Yvan Marchand X</td>
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<td>Public Works</td>
<td>Kevin Lebarron</td>
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<td>EDO</td>
<td>Remi Desbiens X</td>
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### Declaration of Pecuniary Interests

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### Meeting Minutes

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<tr>
<td>3.</td>
<td>Approval of Agenda</td>
<td></td>
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<tr>
<td></td>
<td>Resolution #2018-261</td>
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<tr>
<td></td>
<td>Moved By: Sue Perras</td>
<td>Seconded By: Daniel Alie</td>
<td>BE IT RESOLVED THAT the agenda be adopted as circulated</td>
<td>CARRIED</td>
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<tr>
<td>4.</td>
<td>Petitions and Delegations</td>
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<tr>
<td>4.1.</td>
<td>Administration and Finance</td>
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<tr>
<td>4.2.</td>
<td>Public Works</td>
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<tr>
<td>4.3.</td>
<td>Recreation</td>
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<tr>
<td>5.</td>
<td>Mayor's Report</td>
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</tbody>
</table>

The Mayor read a letter from the CDC inviting the Town to the Heritage Centre Grand opening after major renovations.

The Mayor Read a letter from the SRF Hospital Foundation regarding two major funding campaigns.

The Mayor and the CAO will be going to Sudbury to meet with Aime Dimatteo of FedNord to discuss Town projects.
### 6. Reports from Committees and Municipal Officers

#### 6.1. Administration and Finance

#### 6.2. Public Works

##### 6.2.1. Severance for Eight Avenue storm sewer outflow easement

**Resolution #2018-262**

Moved By: Daniel Alie  
Seconded By: Marc Blais  

**BE IT RESOLVED THAT** receives the report as presented,  
**AND FURTHER THAT** Council directs administration to proceed on having EXP complete the severance at a cost of $4,000 plus HST.  

CARRIED

##### 6.2.2. Delinquent buildings demolition update

**Resolution #2018-263**

Moved By: Sue Perras  
Seconded By: Daniel Alie  

**BE IT RESOLVED THAT** the information be received as presented  

CARRIED

#### 6.3. Recreation

##### 6.3.1. Mock-up for lighting Reg Lamy Centre

**Resolution #2018-264**

Moved By: Sue Perras  
Seconded By: Daniel Alie  

**BE IT RESOLVED THAT** Town council support the beautification committee recommendation for Christmas lights and that administration proceeds accordingly.  

CARRIED

### 7. Correspondence

#### 7.1. Administration and Finance

#### 7.2. Public Works

#### 7.3. Recreation

##### 7.3.1. Letter from Mrs. Angele Lacroix regarding the Arena glass cross bar and visibility to the ice rink

**Resolution #2018-265**

Moved By: Marc Blais  
Seconded By: Daniel Alie  

**BE IT RESOLVED THAT** the information be received and discussed.  
**AND FURTHER THAT** a review of the bench height be
completed by the Public Works Superintendent and a report
be brought back to Council.

<table>
<thead>
<tr>
<th>8.</th>
<th>Resolutions</th>
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<table>
<thead>
<tr>
<th>9.</th>
<th>By-Laws</th>
</tr>
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<tbody>
<tr>
<td>9.1</td>
<td>By-Law #2018-31 - Emergency Management Program and Emergency Response Plan By-Law</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Resolution #2018-266</th>
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</thead>
<tbody>
<tr>
<td>Moved By: Sue Perras</td>
</tr>
<tr>
<td>Seconded By: Marc Blais</td>
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</table>

BE IT RESOLVED THAT By-Law #2018-31 - Emergency Management Program and Emergency Response Plan By-Law be given a first and second and a third and final reading this 15th day of October, 2018.

<table>
<thead>
<tr>
<th>10.</th>
<th>Unfinished Business</th>
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</thead>
<tbody>
<tr>
<td>10.1</td>
<td>Hall rental fee policy review</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Resolution #2018-267</th>
</tr>
</thead>
<tbody>
<tr>
<td>Moved By: Sue Perras</td>
</tr>
<tr>
<td>Seconded By: Daniel Alie</td>
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</tbody>
</table>

BE IT RESOLVED THAT that resolution 2013-03 be repealed
AND FURTHER THAT the attached Facility rates be adopted as policy for all future Hall rentals.

<table>
<thead>
<tr>
<th>11.</th>
<th>Other Business</th>
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<table>
<thead>
<tr>
<th>12.</th>
<th>Announcements</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Special Council meeting at 9am on Friday.</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>13.</th>
<th>Closed Session</th>
</tr>
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<tbody>
<tr>
<td>13.1</td>
<td>Move into Closed</td>
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<tr>
<td>13.1.1</td>
<td>Council move into Closed Session</td>
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<thead>
<tr>
<th>Resolution #2018-268</th>
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<tbody>
<tr>
<td>Moved By: Marc Blais</td>
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<tr>
<td>Seconded By: Daniel Alie</td>
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</tbody>
</table>

BE IT RESOLVED THAT this meeting move into Closed Session at 6:23p.m. for the following items:
- A proposed or pending acquisition or disposition of land by the municipality or local board as per section 239 (2) (c) of the Municipal Act 2001.
- Labour relations or employee negotiations as per section 239 (2) (d) of the Municipal Act 2001.
<table>
<thead>
<tr>
<th>13.5.1.</th>
<th><strong>Meeting Reconvene</strong></th>
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<tbody>
<tr>
<td><strong>Resolution #2018-269</strong></td>
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<tr>
<td>Moved By: Marc Blais</td>
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<tr>
<td>Seconded By: Sue Perras</td>
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<tr>
<td>BE IT RESOLVED THAT this meeting reconvene at 7:44 p.m.</td>
<td>CARRIED</td>
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<thead>
<tr>
<th>13.5.2.</th>
<th><strong>Appointment of Fire Chief</strong></th>
</tr>
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<tbody>
<tr>
<td><strong>Resolution #2018-270</strong></td>
<td></td>
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<tr>
<td>Moved By: Marc Blais</td>
<td></td>
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<tr>
<td>Seconded By: Daniel Alie</td>
<td></td>
</tr>
<tr>
<td>BE IT RESOLVED THAT By-Law #2018-32; Being a By-Law to appoint a Fire Chief to the Smooth Rock Falls Fire Brigade be given a first and second</td>
<td>CARRIED</td>
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<thead>
<tr>
<th>13.5.3.</th>
<th><strong>Employee Recruitment</strong></th>
</tr>
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<tbody>
<tr>
<td><strong>Resolution #2018-271</strong></td>
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</tr>
<tr>
<td>Moved By: Sue Perras</td>
<td></td>
</tr>
<tr>
<td>Seconded By: Daniel Alie</td>
<td></td>
</tr>
<tr>
<td>BE IT RESOLVED THAT Council directs administration to utilize Ravenhill Group for the Recruitment of candidates for the recruitment of Director of Public Works for succession planning.</td>
<td>CARRIED</td>
</tr>
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<thead>
<tr>
<th>13.5.4.</th>
<th><strong>Temporary Support</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Resolution #2018-272</strong></td>
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<tr>
<td>Moved By: Marc Blais</td>
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<tr>
<td>Seconded By: Sue Perras</td>
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<tr>
<td>BE IT RESOLVED THAT Council authorize the CAO to execute a Temporary Support Memorandum of Understanding for the Protective Services Manager position.</td>
<td>CARRIED</td>
</tr>
<tr>
<td>13.5.5.</td>
<td>Ross Road Construction amendments</td>
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<tr>
<td><strong>Resolution #2018-273</strong></td>
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<tr>
<td>Moved By: Daniel Alie</td>
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<tr>
<td>Seconded By: Sue Perras</td>
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<tr>
<td><strong>BE IT RESOLVED THAT</strong> Council authorize the CAO to sign a letter of agreement with Villeneuve Construction Amending some of the conditions of the Ross Road Construction agreement.</td>
<td>CARRIED</td>
</tr>
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<table>
<thead>
<tr>
<th>14.</th>
<th>Adjournment</th>
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</thead>
<tbody>
<tr>
<td><strong>Resolution #2018-274</strong></td>
<td></td>
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<tr>
<td>Moved By: Sue Perras</td>
<td></td>
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<tr>
<td>Seconded By: Marc Blais</td>
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<tr>
<td><strong>BE IT RESOLVED THAT</strong> this meeting adjourn at 7:48p.m.</td>
<td>CARRIED</td>
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**APPROVED**

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<tr>
<th>Mayor</th>
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<tr>
<th>Clerk</th>
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</table>
**CORPORATION OF THE TOWN OF SMOOTH ROCK FALLS**
**MEETING MINUTES**

<table>
<thead>
<tr>
<th>Meeting:</th>
<th>SPECIAL COUNCIL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date of Meeting:</td>
<td>October 19, 2018 9:00 AM</td>
</tr>
<tr>
<td>Location:</td>
<td>Council Chambers</td>
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</tbody>
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**Roll Call**

<table>
<thead>
<tr>
<th>Council</th>
<th>Present</th>
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<tr>
<td>Mayor</td>
<td>X</td>
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<td>Councillor</td>
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<td>Councillor</td>
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<td>Councillor</td>
<td>X</td>
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<tr>
<td>Staff</td>
<td>Present</td>
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<td>CAO</td>
<td>X</td>
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<tr>
<td>Clerk</td>
<td>X</td>
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<tr>
<td>Treasurer</td>
<td>X</td>
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<tr>
<td>Public Works</td>
<td>X</td>
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<td>Ec. Dev. Officer</td>
<td>X</td>
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</table>

**Declaration of Pecuniary Interests**

<table>
<thead>
<tr>
<th>Who</th>
<th>Item #</th>
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**Meeting Minutes**

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Discussion Points Issue Raised Decisions Made</th>
<th>Action Item</th>
<th>Owner</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.</td>
<td>Approval of Agenda</td>
<td></td>
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<td></td>
<td>Resolution #2018-275</td>
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<td></td>
<td>Moved By: Sue Perras</td>
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<td></td>
<td>Seconded By: Daniel Alie</td>
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<td></td>
<td>BE IT RESOLVED THAT the agenda be adopted as circulated</td>
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<td>CARRIED</td>
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<td>4.</td>
<td>Reports from Committees and Municipal Officers</td>
<td></td>
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<td>4.1</td>
<td>2019 Business Plan - Open Session Discussions</td>
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<td></td>
<td>Resolution #2018-276</td>
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<td></td>
<td>Moved By: Marc Blais</td>
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<td></td>
<td>Seconded By: Daniel Alie</td>
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<td></td>
<td>BE IT RESOLVED THAT Council accept the draft 2019 business plan as presented for discussion and input purposes.</td>
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<td>CARRIED</td>
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</tbody>
</table>
CAO provided council overview of draft 2019 Business Plan for discussion, input and direction in preparation for the 2019 Budget. Cao and Treasurer will take feedback and revise the draft Business Plan and Bring Back to Council in November 2018 as part of the 2019 Budget Process. As per 2019 Business Plan and Budget Process timelines, the Draft Business Plan and Budget is due to be completed by Mid-December 2018, with finalization in January of 2019 when province uploads Taxation Model Data to finalize Budget. Current Timelines indicate budget to be Finalized by early February 2019.

<table>
<thead>
<tr>
<th>5.</th>
<th>Closed Session</th>
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<tbody>
<tr>
<td>5.1.</td>
<td>Move into Closed</td>
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</tbody>
</table>

Resolution #2018-277

Moved By: Sue Perras
Seconded By: Marc Blais

BE IT RESOLVED THAT this meeting move into Closed Session at 10:10a.m. for the following items:

- A proposed or pending acquisition or disposition of land by the municipality or local board as per section 239 (2) (c) of the Municipal Act 2001.
- Labour relations or employee negotiations as per section 239 (2) (d) of the Municipal Act 2001.

CARRIED

5.2. A proposed or pending acquisition or disposition of land by the municipality or local board as per section 239 (2) (c) of the Municipal Act 2001.

5.3. Labour relations or employee negotiations as per section 239 (2) (d) of the Municipal Act 2001.

| 5.3. | Meeting Reconvene |

Resolution #2018-278

Moved By: Sue Perras
Seconded By: Daniel Alie

BE IT RESOLVED THAT this meeting reconvene at 10:30p.m.

CARRIED

| 6.   | Adjournment |

Resolution #2018-279
Moved By: Sue Perras  
Seconded By: Daniel Alie  
BE IT RESOLVED THAT this meeting adjourn at 10:32 p.m.  
CARRIED  

APPROVED  

Mayor  

Clerk
RE: 2018 Road Projects - Substantial Performance of the Contracts

DESCRIPTION
2018 Road Projects - Substantial Performance of the Contracts

RECOMMENDATION
BE IT RESOLVED THAT Council accepts the report as presented.

SUMMARY
See attached certificate of substantial performance of the contract for Contact No. 1 - Ross Road Watermain and Contract No. 2 - Fifth Street Replacement of Watermain Section which was completed by D.F. Elliott. As per the certificate, the substantial completion date of the projects is October 19th, 2018.

Department Manager: 

Finance Manager: 

City Manager: 

CAO RECOMMENDATION:  __X__ YES _____ NO

Comments:
Certificate of Substantial Performance of the Contract  
(Under Section 32 of the Construction Lien Act, 1983)

District of Cochrane / Town of Smooth Rock Falls  
(County / District or Regional Municipality / City of, in which premises are situated)

Ross Road (Contract No. 1) and Fifth Street (Contract No. 2)  
(Street address and City, Town, etc. or if there is no street address the location of the premises)

This is to certify that the Contract for the following improvement:

Watermain Construction and Road Re-Instatement

to the above premises was substantially performed on  
October 19, 2018

Date Certificate signed:  
October 22, 2018

D. F. Elliott Consulting Engineers Ltd.  
(Payment Certifier where there is one)

(Name & address of Payment Certifier)

Name of Owner:  
Corporation of the Town of Smooth Rock Falls

Address for Service:  
142 First Avenue, Smooth Rock Falls, ON, P.O. Box 249, PG1 2B0

Name of Contractor:  
C. Villeneuve Construction Co. Ltd.

Address for Service:  
1533 Hwy. 11 West, Hearst, ON, P. O. Box 1720, PG1 1N0

Name of Payment Certifier:  
D. F. Elliott Consulting Engineers Ltd.

Address:  
36 Lakeshore Road, New Liskeard, ON, P. O. Box 2524, PGJ 1P0

(Use A or B, whichever is applicable)

A. Identification of premises for preservation of liens:

N/A  
(where liens attach to premises, reference to lot & plan or instrument registration number)

B. Office to which claim for lien and affidavit must be given to preserve lien:

Smooth Rock Falls Municipal Office, Telephone No. (705) 338 - 2717  
(where liens of not attach to premises)

FORM CLSP-100
RE: Fire Department Monthly Report for October 2018

DESCRIPTION
Fire Department Monthly Report for October 2018

RECOMMENDATION
BE IT RESOLVED THAT Council accepts the fire department's monthly report for October 2018 and appointments of Fire Chief and Deputy Fire Chief as noted in report.

SUMMARY
See attached report from the Fire Chief

Department Manager:

Finance Manager:

City Manager:

CAO RECOMMENDATION:  __X__ YES _____ NO

Comments:
Fire Chief and Deputy Fire Chief Appointments
Luc Denault
Chief Administrative Officer
FIRE DEPARTMENT MONTHLY REPORT

OCTOBER 2018

OCTOBER 8/2018

• At 7:45 am 3 firefighters responded to a code white at the Hospital.

OCTOBER 9/2018

• 10 firefighters attended the meeting. Clean up at the fire hall was done and fire truck were organized for the winter season. Round table talks regarding the replacement of the fire chief and recruitments of new firefighters was disgusted. Home inspection is still going on for the month of October.

October 23/2018

• 11 firefighters attended the meeting. Michel Pelletier made the announcement that he will become the replacement Fire chief. Yvan Marchand has accepted the position of Deputy chief and Marc Grenier will be replacing Yvan as Captain. Remi Blais had a good presentation on how to treat burn victim and the used of our first aid kit that we carry on the fire truck. Check list was done for the month of October, all the equipment was in good working order.

MICHEL PELLETIER/FIRE CHIEF
RE: Liz McCafferty Park project update

DESCRIPTION
Liz McCafferty Park project update

RECOMMENDATION
BET IT RESOLVED THAT Council accepts the report as presented.

SUMMARY
The Liz McCafferty Park upgrades project which was due to be completed late September 2018 will be delayed to spring 2019 due to current and upcoming weather conditions and contractors delay as a result of the weather. See below points:

- The equipment will be stored by the vendor and only be delivered once the project is ready to start.
- Payment of the equipment will only be issued in 2019 and loan transaction will be done in 2019 versus 2018.
- Administration will add to next year 2019 business plan project list

See attached letter from Henderson confirming important information.

PURPOSE
Update Council on upgrades at the Liz McCafferty Park.
<table>
<thead>
<tr>
<th>Finance Manager:</th>
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<tr>
<td>City Manager:</td>
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</table>

**CAO RECOMMENDATION:**  
_X_ YES _____ NO

**Comments:**

[Signature]

Luc Denault  
Chief Administrative Officer
Date: Oct 26 / 2018

Attention: Luc Denault CAO and Sue Perron plus town Staff who assisted on this project
Organization: Town of Ville de Smooth Rock Falls
Address: 142 First street P.O. Box 249

City: Smooth Rock Falls Ontario POL 2BO
Telephone: 705-338-2717
Cell no.
Fax: 338 2584
e-mail: ymarchand@townsrf.ca

To all concerned due to weather condition this late in the year plus the length of time it took to receive the slides from our supplier we will comply to the following request:

1- the equipment will be delivered and installed in the spring of 2019 when the project is ready
2- Pricing and terms will not change
3- Warranty will start after the project is completed
4- Town of Smooth rock will be the first job on the priority scheduled to go in spring of 2019 when ground is ready.

NOTE: I would like to Apologize for the inconvenience this has caused all concerned I know all concerned have been working extremely hard on this project for many years but I assure you I will meet these requirements as listed.

I hope to stop in to see all of you in the next few weeks so if there is any issues you would like to discuss I look forward to meeting.

Sincerely,

David Henderson x226
Town of Smooth Rock Falls

RE: By-Law #2018-33; Being a By-Law to appoint a Municipal By-Law Enforcement Officer to deal with emerging issues to enforce the Municipal By-Laws of the Town of Smooth Rock Falls

DESCRIPTION
By-Law #2018-33; Being a By-Law to appoint a Municipal By-Law Enforcement Officer to deal with emerging issues to enforce the Municipal By-Laws of the Town of Smooth Rock Falls

RECOMMENDATION
By-Law #2018-33; Being a By-Law to appoint a Municipal By-Law Enforcement Officer to deal with emerging issues to enforce the Municipal By-Laws of the Town of Smooth Rock Falls be given a first and second and a third and final reading and hereby passed this 5th day of November, 2018.

SUMMARY
with the departure of our Protective Services Officer, a new By-Law enforcement officer and Property Standards Officer needs to be appointed.

Department Manager: 
Finance Manager: 
City Manager: 

CAO RECOMMENDATION: _____ YES __X__ NO
Comments:

Luc Denault
Chief Administrative Officer
CORPORATION OF THE TOWN OF SMOOTH ROCK FALLS

BY-LAW # 2018-33

BEING A BY-LAW TO APPOINT A MUNICIPAL BY-LAW ENFORCEMENT OFFICER TO DEAL WITH EMERGING ISSUES TO ENFORCE THE MUNICIPAL BY-LAWS OF THE TOWN OF SMOOTH ROCK FALLS

WHEREAS the Police Services Act, R.S.O. 1990 Chapter P.15. Section 15, authorizes a Council of a Municipality to appoint one or more persons to enforce the by-laws of a municipality;

AND WHEREAS the Building Code Act, 1992, S.O. c.23 Section 15.1 and 15.2 allows for the development of a Property Standards By-Law and the enforcement of such by a Property Standards Officer;

AND WHEREAS the Town of Smooth Rock Falls deems it expedient to appoint By-Law enforcement officers and Property Standards Officers for the Corporation of the Town of Smooth Rock Falls to enforce the municipality’s By-Law requiring a By-Law enforcement officer and Property Standards Officer.

THEREFORE the Council of the Corporation of the Town of Smooth Rock Falls enacts as follows:

1. The Town appoint Remi Desbiens as a By-Law enforcement officer and Property Standards Officer for the Town of Smooth Rock Falls.
2. The Town appoint CAO- Luc Denault as alternate By-Law enforcement officer and Property Standards Officer for the Town of Smooth Rock Falls
3. By-Law #2016-29 be repealed
4. This By-Law shall come into force upon the date of its passing.

READ a first and second time this 5th day of November, 2018.

____________________________________
MAYOR – Michel Arseneault

____________________________________
CLERK – Véronique Dion

READ a third time and finally passed this 5th day of November, 2018.

____________________________________
MAYOR – Michel Arseneault

____________________________________
CLERK – Véronique Dion
RE: By-Law #2018-34; Being a By-Law to authorize the execution of an agreement with her Majesty the Queen in the right of Province of Ontario as represented by the Ministry of Transportation for winter maintenance on connecting link.

DESCRIPTION
By-Law #2018-34; Being a By-Law to authorize the execution of an agreement with her Majesty the Queen in the right of Province of Ontario as represented by the Ministry of Transportation for winter maintenance on connecting link.

RECOMMENDATION
By-Law #2018-34; Being a By-Law to authorize the execution of an agreement with her Majesty the Queen in the right of Province of Ontario as represented by the Ministry of Transportation for winter maintenance on connecting link be given a first and second and a third and final reading and hereby passed this 5th day of November, 2018.

SUMMARY
Changes include:

1. Agreement is for four years with a 60-day termination clause (used to be annually)
2. Price remains the same however maintenance starts earlier now, Oct 8 vs Oct 22.
3. Standards have been updated to reflect new provincial standards that are included in AMC 2009-05 (Appendix 01)
4. New Agreement is more descriptive a includes more information that was lacking in the old Agreement
5. Municipality receives maintenance reflective of provincial standards, not municipal standards (Appendix 01)
<table>
<thead>
<tr>
<th>Department Manager:</th>
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<tr>
<td>Finance Manager:</td>
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<tr>
<td>City Manager:</td>
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</tbody>
</table>

**CAO RECOMMENDATION:**  __X__ YES _____ NO

Comments:

Luc Denault  
Chief Administrative Officer
WHEREAS the Municipal Council of the Corporation of the Town of Smooth Rock Falls deems it desirable to enter into an agreement with the Ministry of Transportation to provide winter maintenance services on highway 634 Bypass for the 2018-2019, 2019-2020, 2020-2021 and 2021-2022 winter seasons.

THEREFORE the Council of the Corporation of the Town of Smooth Rock Falls enacts as follows:

1. That the agreement with the Ministry of Transportation attached hereto and referred as Schedule “A” form part of this by-law.

2. That the Mayor and the Clerk be authorized to execute this agreement on behalf of the Town.

READ A FIRST AND SECOND TIME this 5th day of November, 2018.

MAYOR – Michel Arseneault

CLERK – Véronique Dion

READ A THIRD AND FINAL TIME this 5th day of November, 2018.

MAYOR – Michel Arseneault

CLERK – Véronique Dion
AGREEMENT WITH THE MUNICIPALITY FOR WINTER MAINTENANCE ON THE CONNECTING LINK
made
this ______ day of October, 2018.

BETWEEN:

Her Majesty the Queen in right of Ontario
as represented by the Minister of Transportation,
(Hereinafter called the “Ministry”),

- and –

The Corporation of the Town of Smooth Rock Falls
(Hereinafter called the “Municipality”).

WHEREAS the Ministry has entered into an Area Maintenance Contract and will be providing winter maintenance services on provincial Highway 634 north of the Municipality

AND WHEREAS Highway 634 Bypass, from Highway 11 to Cloutierville Road, which belongs to the Municipality, connects Highway 11 and Highway 634;

AND WHEREAS the Ministry’s Contractor will travel over Highway 634 Bypass in order to maintain Highway 634;

AND WHEREAS the Municipality has requested and will compensate the Ministry to perform winter maintenance on the Highway 634 Bypass while performing winter maintenance on Highway 634;

AND WHEREAS the Ministry has agreed to accept the Municipality’s offer and will provide winter maintenance services on the Highway 634 Bypass from October 8, 2018 until the end of the winter season 2022;

NOW THEREFORE THIS AGREEMENT WITNESSES that in consideration of the covenants and premises in this Agreement and for other good and valuable consideration (the receipt and sufficient of which are hereby acknowledged), the Ministry and the Municipality agree as follows:

1. In this agreement,

(a) “Area Engineer” means the Ministry’s Area Contracts Engineer for the New Liskeard/Cochrane Area.

2. The Municipality agrees to compensate the Ministry for winter maintenance services on the Highway 634 Bypass in accordance with this Agreement from the execution of this Agreement until this Agreement is terminated or the earlier termination of this Agreement by either party upon 60 days prior notice or on such other date as the Parties may agree in writing.

3. The Ministry shall carry out the winter maintenance services described in Schedule “A” attached hereto and forming part of this Agreement at the level of
service specified therein, both of which may from time to time be amended by the parties or which may be amended upon the direction by the Area Engineer.

4. The Ministry shall supply all necessary labour, materials and equipment required to carry out such winter maintenance services in accordance with the Ministry's winter maintenance standards.

5. The Municipality shall pay the Ministry $2,270.00 (per year) and additionally a Consumer Price Index adjustment at the start of Years 2, to Year 4 of the agreement, for winter maintenance services agreed upon by this Agreement; and the Parties shall mutually agree upon a payment schedule convenient to both.

6. The Municipality shall pay the Ministry’s accounts within thirty days of their receipt.

7. The Ministry shall keep separate and detailed records of the material usage (i.e. salt and sand) for winter maintenance services pursuant to this Agreement and make these records available for examination by the Municipality upon request for a 24-month period from the termination date of this Agreement.

8. The Ministry shall carry out the winter maintenance services during the winter maintenance season designated by the Area Engineer.

9. The winter maintenance season shall commence on October 22nd, and terminate on April 22nd of each Year, and Year 1 shall begin October 8, 2018. The agreement will expire at the end of Year 4, April 22, 2022.

10. The Municipality shall indemnify and hold harmless the Ministry, its agents, officers and employees, including the Contract Administrator, from and against all Claims directly or indirectly arising or alleged to arise out of the performance of or the failure to perform winter maintenance.

11. The Ministry, through its contractor shall maintain, in full force and effect, adequate liability insurance at all times and throughout the term of this Agreement as defined the Area Maintenance Contract 2009-05.

12. Municipality shall maintain, in full force and effect, adequate liability insurance at all times throughout the term of this Agreement and such insurance shall include the following:

   (a) commercial general liability insurance with limits of not less than $5,000,000.00 (five million dollars) inclusive per occurrence against the risk of injury, loss or damage to the person(s) or property of others;

   (b) road liability insurance; and,

   (c) automobile liability insurance for both owned and non-owned vehicles with limits of not less than $5,000,000.00 (five million dollars) inclusive per occurrence for bodily injury, death and damage to property.

13. All insurance policies shall include:

   (a) Her Majesty the Queen in right of Ontario as represented by the Minister of Transportation as an additional insured, but only in respect of services performed under this Agreement on behalf of the Ministry;
(b) the policy of general liability insurance shall contain a cross liability clause endorsement; and,

c) the Municipality shall provide the Area Engineer with proof of insurance upon request.

14. Any notice or other written communication intended for the Ministry shall be effectively given if sent by ordinary mail or other appropriate means of delivery to the Area Contracts Engineer at 704024 Rockley Rd New Liskeard Ontario. P0J 1P0.

15. The Municipality covenants that it has the statutory authority to enter into this agreement and warrants that it has done all acts necessary to authorize it to do so.

IN WITNESS WHEREOF the Minister of Transportation by delegation has hereunto set his hand and seal and the Municipality has caused its corporate seal to be affixed hereto attested by the hands of its Mayor and Clerk.

Signed and Sealed at Smooth Rock Falls, this day of , 2018.

The Corporation of the Town of Smooth Rock Falls

___________________________
Mayor

___________________________
Clerk

Signed and Sealed at North Bay, this day of , 2018.

Her Majesty the Queen in right of Ontario as represented by the Minister of Transportation

___________________________
Area Contracts Engineer
Appendix 01 – Winter Maintenance Services

For greater clarity in this Schedule and the Agreement, Hwy 634 Bypass are described as follows:

<table>
<thead>
<tr>
<th>Road Name</th>
<th>Road Limits</th>
<th>Maintenance Class</th>
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<tbody>
<tr>
<td>Highway 634 Bypass</td>
<td>From Highway 11 to Cloutierville Road</td>
<td>5</td>
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</table>

Winter Maintenance Services

The Ministry hereby agrees to provide such winter maintenance services for the Bypass described herein such that it meets or exceeds the following levels of service:

Highway 634 Bypass shall be serviced at a Class 5 service level minimum, such level of service to achieve snow pack conditions within 24 hours after the end of the winter storm event during the term of this Agreement.

For greater clarity,

1. Snow clearing shall include:
   (a) plowing;
   (b) winging back;
   (c) snow removal;

2. Sanding shall include:
   (a) spreading of sand on road surfaces;
   (b) stockpiling;
   (c) loading;

3. Salting shall include:
   (a) spreading of salt on pavements;
   (b) stockpiling; and
   (c) loading.
November 13, 2017

Town of Smooth Rock Falls
P.O. Box 249
142 First Street
Smooth Rock Falls, On
POL 2B0

Attn: Mr. Luc Denault, CAO

Dear Mr. Denault:

RE: Agreement with Municipality for Winter Maintenance on Connecting Link

As in the past, the Ministry is providing winter maintenance services on the Highway 634 Connecting Link for the 2017-18 winter season.

A 1.7% inflation adjustment will be added to the 2016-2017 lump sum agreement price. This inflation adjustment is based on the Ontario Consumer Price Index for the period of September 2016 to September 2017.

Enclosed is the proposed Agreement (in duplicate) for this term. If Council is in agreement please have the appropriate town official sign and seal the Agreement, and return both signed originals to the undersigned for signature. One signed original will be returned to the Municipality for file.

If you have any questions please feel free to give me a call at 705-272-7567.

Sincerely,

Charles Proulx
Senior Municipal Supervisor

C. A. Atkins
M. Colbert
B. Bell

End.
AGREEMENT WITH MUNICIPALITY FOR WINTER MAINTENANCE ON CONNECTING LINKS

BETWEEN:

Her Majesty The Queen in right of the Province of Ontario as Represented by the Ministry of Transportation

(the "Ministry")

and

The Corporation of the Town of Smooth Rock Falls

(the "Municipality")

WHEREAS the Ministry has entered into an Area Maintenance Contract and will be providing winter maintenance services on provincial Highway 634 north of the Town of Smooth Rock Falls;

AND WHEREAS Highway 634 Bypass, from Hwy 11 to Cloutierville Road, which belongs to the Municipality, connects Highway 11 and Highway 634;

AND WHEREAS the Ministry's Contractor will travel over Highway 634 Bypass in order to maintain Highway 634;

AND WHEREAS it is cost-efficient for the Ministry to provide, and the Municipality has requested that the Ministry provide, winter maintenance services on Highway 634 Bypass;

AND WHEREAS the Area Maintenance Contract will provide for the winter maintenance services on Highway 634 Bypass from October 22, 2017 until the end of the winter season or such other date in 2018 as the parties agree;

AND WHEREAS the Ministry has agreed to provide such winter maintenance services of snowplowing, sanding and salting;

NOW THEREFORE in consideration of the covenants in this agreement and for other good and valuable consideration (the receipt and sufficiency of which are hereby acknowledged), the parties hereto agree as follows:

1. Term: The Ministry hereby agrees to provide winter maintenance services on Highway 634 Bypass from October 22, 2017 until the end of the winter season.

2. Level of Service: The Ministry hereby agrees to provide such winter maintenance services and at the level of service for a Class 5 highway, as specified in Schedule "A" to this Agreement, during the term of this Agreement.

3. Insurance:
   (a) The Ministry shall maintain, in full force and effect, adequate liability insurance at all times and throughout the term of this Agreement.
   (b) The Municipality shall name the Ministry as an additional insured on the Municipality's road liability insurance policy at all times and throughout the term of this Agreement.
   (c) The Municipality agrees to indemnify and save harmless the Ministry from and against any and all claims, actions, causes of action, losses, injuries, costs, expenses, including legal expenses, howsoever styled, which may arise as a result of this Agreement.

4. Proof of Insurance: Upon request, the parties agree to provide the other party with proof of the insurance required under this Agreement.

5. Authority: The Municipality warrants that it has taken all necessary steps, done all acts, passed all by-laws and obtained all approvals required to give it the authority to enter into this Agreement.
6. **Payment:** The Municipality hereby agrees to pay to the Ministry on or before March 1, 2018, one lump sum payment of $2,270.00 (two thousand two hundred seventy dollars) for the provision of the above winter maintenance services on Highway 634 Bypass, for the term of this Agreement.

**IN WITNESS WHEREOF** the Ministry and the Municipality by their duly authorized representatives have set forth their signatures on the dates herein written below:

Signed this ______ day of ____________, 2017

______________________________
Her Majesty the Queen in right of the Province of Ontario as represented by the Ministry of Transportation

Signed and Sealed this ______ day of ____________, 2017

______________________________
The Corporation of the Town of Smooth Rock Falls

______________________________
Mayor

______________________________
Clerk
The purpose of this standard is to establish the level of service for winter snow and ice control for all classes of Provincial Highways. Winter maintenance operations are provided to maintain a consistent level of service across the province for varying classes of Highways.

**LEVEL OF SERVICE**

Winter traffic volume is the primary indicator used to determine the winter level of service for each class of Highway. All Highways in Ontario have been divided into five classes: Class 1, 2, 3, 4, and 5 with Class 1 being the highest level of service and Class 5 being the lowest.

**CLASS 1**

The defined level of service for Class 1 is essentially bare pavement, and is the objective to be reached as soon as reasonably possible after the storm has ended or abated, normally within 8 hours. This level of service applies to hard-surfaced Highways with a Winter Average Daily Traffic volume greater than 10,000 vehicles per day.

**CLASS 2**

The defined level of service for Class 2 is essentially bare pavement, and is the objective to be reached as soon as possible after the storm has ended or abated, normally within 16 hours. This level of service applies to hard-surfaced Highways with a Winter Average Daily Traffic volume between 2,000 and 10,000 vehicles per day in Southern Ontario and 1,500 and 10,000 vehicles per day in Northern Ontario*. This level of service also applies to the Trans-Canada Highway system throughout Ontario.

*Note: Service level applies to the Trans-Canada Highway system throughout Ontario.

**REFERENCES**

- Maintenance Manual - Environmental Protection
- Maintenance Manual - Occupational Health and Safety Hazards
CLASS 3

The defined level of service for Class 3 is essentially bare pavement, and is the objective to be reached as soon as reasonably possible after the storm has ended or abated, normally within 24 hours. This level of service applies to hard-surfaced Highways with Winter Average Daily Traffic volumes between 1,000 and 2,000 vehicles per day in Southern Ontario and 600 and 1,200 vehicles per day in Northern Ontario.

CLASS 4

The defined level of service for Class 4 is essentially bare pavement. A minimum centre bare condition (the centre 2.5m), should be reached within 24 hours after the storm has ended or abated and be maintained until conditions permit baring the pavement to full width. This level of service applies to hard-surfaced Highways with Winter Average Daily Traffic volumes between 500 and 1,000 vehicles per day in Southern Ontario and 400 and 800 vehicles per day in Northern Ontario.

CLASS 5

The defined level of service for Class 5 is that a snow pack condition on the Travelled Portion be achieved, within 24 hours after the storm. A snow pack condition on the Travelled Portion is defined as a smooth, hard, snow covered driving surface with Shoulders that are void of loose snow. This level of service applies to gravel, surface treated or prime surfaced Highways with a Winter Average Daily Traffic volume less than 500 vehicles per day in Southern Ontario and less than 400 vehicles per day in Northern Ontario.

* For the purpose of this Maintenance Quality Standard, Northern Ontario includes all Highways within the MTO districts of Thunder Bay, Sault Ste Marie, Sudbury, New Liskeard as well as Highways in Huntsville and Bancroft Districts north of the MNDM/MTO boundary defined as the southern Muskoka and Nipissing District Boundaries.
AGREEMENT WITH MUNICIPALITY FOR WINTER MAINTENANCE
ON CONNECTING LINKS

BETWEEN:

Her Majesty The Queen in right of the Province of Ontario as
Represented by the Ministry of Transportation
(the "Ministry")

- and -

The Corporation of the Town of Smooth Rock Falls
(the "Municipality")

WHEREAS the Ministry has entered into an Area Maintenance Contract and will be providing winter
maintenance services on provincial Highway 634 north of the Town of Smooth Rock Falls

AND WHEREAS Highway 634 Bypass, from Hwy 11 to Cloutierville Road, which belongs to the
Municipality, connects Highway 11 and Highway 634;

AND WHEREAS the Ministry’s Contractor will travel over Highway 634 Bypass in order to maintain
Highway 634;

AND WHEREAS it is cost-efficient for the Ministry to provide, and the Municipality has requested that
the Ministry provide, winter maintenance services on Highway 634 Bypass;

AND WHEREAS the Area Maintenance Contract will provide for the winter maintenance services on
Highway 634 Bypass from October 22, 2017 until the end of the winter season or such other date in 2018 as the
parties agree;

AND WHEREAS the Ministry has agreed to provide such winter maintenance services of snowplowing,
sanding and salting;

NOW THEREFORE in consideration of the covenants in this agreement and for other good and valuable
consideration (the receipt and sufficiency of which are hereby acknowledged), the parties hereto agree as follows:

1. **Term:** The Ministry hereby agrees to provide winter maintenance services on Highway 634 Bypass from
   October 22, 2017 until the end of the winter season.

2. **Level of Service:** The Ministry hereby agrees to provide such winter maintenance services and at the level
   of service for a Class 5 highway, as specified in Schedule “A” to this Agreement, during the term of this
   Agreement.

3. **Insurance:**
   (a) The Ministry shall maintain, in full force and effect, adequate liability insurance at all times and
       throughout the term of this Agreement.
   (b) The Municipality shall name the Ministry as an additional insured on the Municipality’s road
       liability insurance policy at all times and throughout the term of this Agreement.
   (c) The Municipality agrees to indemnify and save harmless the Ministry from and against any and all
       claims, actions, causes of action, losses, injuries, costs, expenses, including legal expenses,
       however styled, which may arise as a result of this Agreement.

4. **Proof of Insurance:** Upon request, the parties agree to provide the other party with proof of the
   insurance required under this Agreement.

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The Corporation of the Town of Smooth Rock Falls

__________________________
Mayor

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Clerk
INTRODUCTION

The purpose of this standard is to establish the level of service for winter snow and ice control for all classes of Provincial Highways.

Winter maintenance operations are provided to maintain a consistent level of service across the province for varying classes of Highways.

REFERENCE

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* For the purpose of this Maintenance Quality Standard, Northern Ontario includes all Highways within the MTO districts of Thunder Bay, Sault Ste Marie, Sudbury, New Liskeard as well as Highways in Huntsville and Bancroft Districts north of the MNDM/MTO boundary defined as the southern Muskoka and Nipissing District Boundaries.
RECOMMENDATION
Council direct CAO to advance with Fednor Funding applications as noted in summary

SUMMARY
The following Fednor funding application request is a follow up to earlier discussion and direction with council, however the following request is to formalize the latest proposed approach, this following a meeting between Fednor and the Town held recently with Mayor and CAO.

1- Town apply for funding in the amount of 45 % as per 2018 Budget approval for the development of the Industrial Park. Further, that the amount for engineering, design and other eligible under the application be included to satisfy the current RFP shortfall under the Study (NOHFC File).
2- Write a letter requesting an extension to March 2019 of the initial CENO 3 year funding for the EDO.
3- Town Applies further for a new CENO (CENO # 2) 3 year funding envelope (90%, 75% and 50%)
4- That Fednor and other funding typically request that the town will cover any shortfall under the above projects.

Upon completion of the above applications and submission to Fednor, CAO will bring back to council the completed applications for information purposes. The above applications will completed and submitted before end of November 2018.
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<td>City Manager:</td>
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**CAO RECOMMENDATION:**  ___X___ YES _____ NO

**Comments:**

Luc Denault  
Chief Administrative Officer
RE: Municipal Council considerations regarding cannabis retail within municipal boundaries

DESCRIPTION
Municipal Council considerations regarding cannabis retail within municipal boundaries

SUMMARY
Municipalities may opt out of having retail stored within the municipality and may pass a resolution to do so up until January the 22nd, 2019. Opting out may result in a reduction of funding but does not prohibit people from obtaining and using cannabis within the municipality. Once a municipality has opted out, it may reverse its decision by resolution but his decision will be final and the municipality will be unable to opt out again.

Excerpt from the Cannabis Licence Act:
Matters Respecting Municipalities

Prohibition on stores

41 (1) A municipality may, by resolution passed no later than January 22, 2019, prohibit cannabis retail stores from being located in the municipality.

Outstanding applications

(2) Despite subsection 4 (10), the Registrar shall refuse any applications that are outstanding at the time a resolution is passed by a municipality under subsection (1) for a retail store authorization in respect of a proposed cannabis retail store to be located in the municipality.

Lifting of prohibition

(3) A municipality that has prohibited cannabis retail stores under subsection (1) may, by resolution, lift the prohibition and permit cannabis retail stores to be located in the municipality.

Lifted prohibition may not be restored
(4) A resolution passed for the purposes of subsection (3) is final and may not be reversed.

Notice
(5) A municipality shall provide to the Registrar, in the prescribed time and manner, notice of every resolution passed under this section.

Publication
(6) The Registrar shall publish on the Commission’s website a list of the municipalities in which cannabis retail stores may not be located in accordance with this section, along with the dates of the relevant resolutions.

Restrictions on by-law making authority

Business licensing by-laws

42 (1) The authority to pass a business licensing by-law within the meaning of the Municipal Act, 2001 or a by-law under paragraph 11 of subsection 8 (2) of the City of Toronto Act, 2006 does not include the authority to pass a by-law providing for a system of licences respecting the sale of cannabis, holders of a licence or authorization issued under this Act or cannabis retail stores.

Planning Act by-laws
(2) The authority to pass a by-law under section 34, 38 or 41 of the Planning Act does not include the authority to pass a by-law that has the effect of distinguishing between a use of land, a building or a structure that includes the sale of cannabis and a use of land, a building or a structure that does not include the sale of cannabis.

Same
(3) A by-law passed under section 34, 38 or 41 of the Planning Act, or an order made under section 47 of that Act, is of no effect to the extent that it conflicts with subsection (2).

FINANCIAL IMPLICATIONS
May affect the amount of funding through the cannabis excise tax.

ATTACHMENTS
AMO Report on Bill 36.
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**CAO RECOMMENDATION:**  __X__ YES _____ NO

Comments:
be added to the agenda

Luc Denault  
Chief Administrative Officer
BILL 36, ONTARIO CANNABIS STATUTE LAW AMENDMENT ACT – READY FOR LEGISLATIVE APPROVAL

October 15, 2018

NEXT STEPS FOR MUNICIPAL GOVERNMENTS

A. What is Happening?
The Standing Committee on Social Policy completed its work today and the Bill will be report to the Legislature for 3rd Reading and anticipated Royal Assent for October 17th. Many groups, including AMO recommended changes to clarify elements of the framework, the Committee made only one change. It clarifies that the amount of cannabis sold at one time to an individual is limited to 30 grams, in line with individual possession limits under federal legislation.

Bill 36 will be the framework for sales, retailer licensing, store licensing, places of use and other cannabis rules on Wednesday, barring any unforeseen events. While the Committee did not accept the amendments AMO proposed, AMO will now focus on the regulation-making process to try to safeguard municipal input to the AGCO on siting and buffers from sensitive sites. For more information on AMO’s Submission to the Committee, see AMO’s Recommended Amendments to Bill 36.

B. What Do You Need To Do? Next Steps for Municipal Governments
Municipal staff need to become familiar with Bill 36 and the legal framework for recreational cannabis. Municipal and how it deals with places to smoke. A council may review its bylaw to be more restrictive.

Staff should also begin to research the information needed by council to take a decision on whether to opt-out of retail licensing which is required before January 22, 2019. To ensure sufficient time is available for council’s decision-making, staff will need to consider a work-back schedule taking into account the council meeting schedule and procedural by-law. AMO will continue to inform members of any significant developments that affect municipal council decisions and local services including the status and content of any regulations that put the legislative framework into effect.

Remember, Bill 36 exempts retail stores from municipal business licensing and land use planning. The Standing Committee chose not to explicitly require only areas zoned for commercial use as eligible for cannabis retail operations. We are hopeful that we can achieve this in the days ahead and a clear process for input to AGCO on cannabis retail store siting.

In the meantime, AMO recommends that the appropriate municipal staff begin looking at siting considerations. Ontario municipal governments will share at least $40 million of the provincial portion of the federal cannabis excise tax to help manage the transition to legal recreational cannabis. Individual municipalities will have access to at least $10,000 and more if cannabis retail stores are to be located in their communities. The no opt out contribution is a rate per household. AMO is seeking clarity on the amount and hold back for those that may opt out initially but opt in sometime in the future.

It is likely that municipal costs for legal recreational cannabis may exceed the municipal allocation of $40 million as front line policing (e.g., roadside and illegal dispensary), public health, by-law enforcement, paramedic and other services feel impacts. Ontario municipalities will share on a 50-50 basis with the province if the federal cannabis excise tax is above $100 million in the first two years of legalization.

C. What Else Do You Need To Know?
On October 17th, the federal government will lift criminal prohibitions on cannabis subject to certain limits. In Ontario, people will be able to grow, possess and use cannabis as set out in federal and provincial laws. People in Ontario can smoke or vape cannabis anywhere they can currently smoke tobacco. Public Health Units are responsible for enforcing places of cannabis and tobacco use including prohibitions on use in enclosed workplaces, near playgrounds and restaurant and bar patios, among others. Municipal governments are able to set stricter rules for use of tobacco and cannabis. Councils will need to consider community needs along with likely increase enforcement costs where more restrictions occur.

Retail establishments, licensed by the Alcohol and Gaming Commission of Ontario (AGCO), will open on or after April 1, 2019. AGCO operator license applications open in December 2018 with store site licenses to follow after councils decide whether to ban sales. Police forces are responsible for unlicensed storefronts. Current storefront operators that wish to avoid legal action or to obtain a license must close by the Wednesday to be eligible for an AGCO license.

Ontarians can buy cannabis on-line from the Ontario Cannabis Store (OCS) starting this Wednesday. The OCS will deliver cannabis to adults 19 and over anywhere in Ontario, including municipalities that choose not to host a retail store. Identification checks are required for delivery and packages cannot be left at the door. The OCS has created a cannabis learning resource for Ontario residents that focuses on the health and biological effects of the drug to help people better understand the risks of the product. It offers a great deal of information.

http://www.amo.on.ca/AMO-Content/Policy-Updates/2018/Bill36OntarioCannabisStatuteLaw... 02/11/2018